FSDIT | Freeman School District
Information Technology

Introduction

Visit Technology.freemansd.org for more tutorials and information. Outlook allows you to access your FSD Email, calendar, contacts and tasks from any computer. Outlook web App is also available at http://mail.office365.com or through the district website.

STEP 1

Open the Outlook client located on the desktop or the start menu.

Outlook Icon:

STEP 2

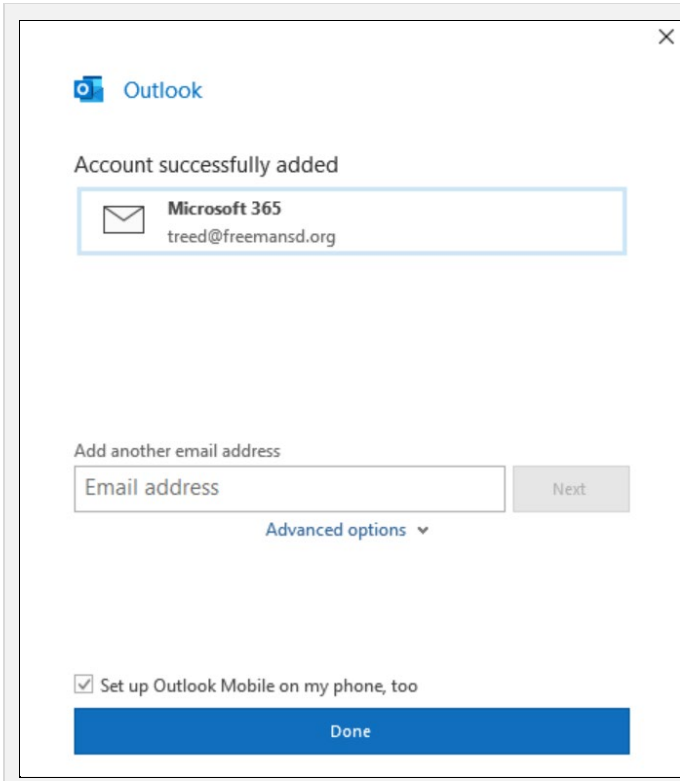Welcome Screen

Your Email Address will auto populate.

Press 'Connect'.

Email address

treed@freemansd.org

Advanced options ⌄

Connect

STEP 3

Account Successfully added:

Press 'Done'.

Your Outlook email is successfully configured.